



### APPLICATION FOR EMPLOYMENT

(Please Print)

Blue Valley Tele-Communications, Inc., and subsidiary companies consider applications for all positions without discrimination because of race, color, religion, creed, gender, national origin, age, disability, marital, or veteran status, or any other legally protected status.

Position applied for \_\_\_\_\_ Date \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Name: _____		
(Last)	(First)	(Middle)
Address: _____		
(Street)		
_____	_____	_____
(City)	(State)	(Zip)
Phone: _____		
(Home)		(Cell)
Email Address: _____		

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

Have you ever been employed with us before? If yes give date \_\_\_\_\_  Yes  No

Do you have relatives who work here? If yes state name & relationship \_\_\_\_\_  Yes  No

Are you legally permitted to work in the United States?  Yes  No

If yes will you be prepared to produce proof at the time of hire, in accordance with the Immigration Reform and Control Act of 1986?  Yes  No

Have you ever been convicted of a crime?  Yes  No

Do you have a current driver's license?  Yes  No

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

May we contact you at work?  Yes  No

Date available for work \_\_\_\_\_ Desired salary range \_\_\_\_\_

Are you available to work  Full Time  Part Time  Temporary

EDUCATION				
SCHOOL	NAME & LOCATION	YRS COMPLETED	DIPLOMA/DEGREE	COURSE OF STUDY
High School				
Undergraduate				
College				
Grad/Professional				
Other (Specify)				

**EMPLOYMENT EXPERIENCE**

Please list present or most recent employer first. If additional space is needed, continue on a separate sheet of paper. Please include part-time employment, job related military service, and volunteer activities.

Employer	Phone Number
Address	Date Employed
	FROM: Mo.      Yr.      TO: Mo.      Yr.
Position(s)	Supervisor/Manager
Primary Responsibilities	Hourly Rate/Salary
Reason for leaving	Start:                      Final:
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Phone Number
Address	Date Employed
	FROM: Mo.      Yr.      TO: Mo.      Yr.
Position(s)	Supervisor/Manager
Primary Responsibilities	Hourly Rate/Salary
Reason for leaving	Start:                      Final:
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Phone Number
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Position(s)	Supervisor/Manager
Primary Responsibilities	Hourly Rate/Salary
Reason for leaving	Start:                      Final:
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Phone Number
Address	Date Employed
	FROM: Mo.      Yr.      TO: Mo.      Yr.
Position(s)	Supervisor/Manager
Primary Responsibilities	Hourly Rate/Salary
Reason for leaving	Start:                      Final:
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

**ADDITIONAL INFORMATION**

(Additional information, qualifications, or skills you feel may be helpful to us in considering your application.)

**PERSONAL/PROFESSIONAL REFERENCES (Do not include family members or former supervisors.)**

Name	Address	Phone
1.		
2.		
3.		

**AUTHORIZATION**

**Please read carefully before signing.**

Blue Valley Tele-Communications Inc. is an equal opportunity employer. Blue Valley Tele-Communications Inc. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, gender, sexual orientation, marital status, physical or mental disability, or military status.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Blue Valley Tele-Communications Inc. to hire me. If I am hired, I understand that either Blue Valley Tele-Communications Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Blue Valley Tele-Communications Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Blue Valley Tele-Communications Inc. true and complete information on this application. No requested information has been concealed, falsified or omitted. I authorize Blue Valley Tele-Communications Inc. to contact references and previous employers. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

**Date:** \_\_\_\_\_

**Signature** \_\_\_\_\_

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